



Broomhall Nursery School

4 Broomhall Road, Sheffield S10 2DN

0114 2721453

www.broomhallnursery.org.uk



**Information about
30 hours Free Early Learning
for 3 & 4 Year Olds plus
Tax-Free Childcare**

30 Hours Free Early Learning

All 3 and 4 year olds in England are entitled to 15 hours Free Early Learning (FEL) per week in term time – this is known as the universal offer. Since September 2017, **many working parents of 3 and 4 year olds** are eligible for 30 Hours Free Early Learning – this is known as Extended Free Entitlement (EFE).

Is my child eligible?

Not everyone is eligible, but everyone can still receive the 15 hours FEL. Your child is eligible for 30 Hours EFE if:

- They are aged 3 or 4
- Both parents are working - or the sole parent in a lone parent family
- Both parents are employed but one or both parents is temporarily away from the workplace on parental, maternity, paternity or adoption leave or in receipt of statutory sick pay
- One parent is employed and the other parent has substantial caring responsibilities based on specific benefits received for caring
- One parent is employed and one parent is disabled or incapacitated based on receipt of specific benefits
- Each parent earns, on average, a weekly minimum equivalent to 16 hours at National Minimum Wage or National Living Wage. Therefore, currently for a parent aged 21-24, you'd need to earn a weekly average of at least £111.20. For a parent aged 25+, you'd need to earn a weekly average of at least £115.20.
- Each parent must have an annual income of less than £100,000

What if you are self-employed or on a zero hours contract?

You are eligible if you (or both of you in a couple) earn at least the equivalent of 16 hours at the National Minimum Wage.

What if one parent loses their job?

There will be a short "grace period" allowing parents to have a chance to find new employment. If this is not possible your child will only be able to attend for the 15 hours FEL.

Tax-Free Childcare

Since September 2017 Tax-Free Childcare can help working parents with the cost of childcare offering up to £2000 per child per year, or £4000 if a child is disabled. You can open an on-line account to pay for your childcare costs with a registered childcare provider and for every £8 you pay the government will add £2.

Parents can use Tax-Free Childcare alongside the 15 and 30 Hours Free Childcare schemes. Parents can't use Tax-Free Childcare at the same time as they receive childcare vouchers, Universal Credit or tax credits. However, 30 hours free childcare can be received alongside these schemes.

When you apply, you'll be considered for both these services through the same application. You'll only be asked to decide which support you want if you're on tax credits or using a childcare voucher or salary sacrifice scheme. You should check what help you could get with childcare costs, using the Childcare Calculator. This will help you decide which support is best for you.

How do you apply for Tax-Free or 30 hours Free Early Learning?

It is important that you check your eligibility before the start of the term in which you wish to claim e.g. if your child is due to start his 3 year old place in April 2018 you can check your eligibility now. If you do not find out you are eligible (or you do not become eligible) before 1st April you would not be able to claim until September 2018.

You can check your eligibility on line for both Tax-Free Childcare and 30 Hours Free Childcare at:

<https://childcare-support.tax.service.gov.uk/par/app/applynow>.

You will need (for you and your partner, if you have one):

- National Insurance number
- if you're self-employed, your Unique Taxpayer Reference
- the date you started, or are due to start work
- details of any other government support you get

At the end of the application process, you will have a childcare service account. In the 'secure messages' section of your account, you will receive messages about your eligibility.

If you are eligible for 30 hours, you will receive an 11 digit 'eligibility code' for your child. These codes normally start with '5000'. You will need to bring this code (along with your National Insurance number and your child's birth certificate or passport) to nursery so that we validate your child's eligibility with the Local Authority and confirm your place.

Every three months HMRC will prompt you to reconfirm your details as entered on your initial application. If you do not do this then you will receive a message telling you that your eligibility has lapsed. Although you will no longer be eligible you may be able to retain your childcare place for a short period; this is known as the grace period. You will need to discuss this with nursery. You will still be able to access the universal 15 hours FEL.

What is the grace period?

The grace period is designed to allow parents time to adjust if they lose their entitlement to EFE and also serves as a notice period to the provider. A child will enter the grace period when their parent(s) cease to meet the eligibility criteria. The Local Authority will continue to fund a place for a child who enters the grace period as set out below.

Date Parent receives ineligible decision on reconfirmation:	Local Authority Audit Date	Grace period end date (child funded until)
1 January – 10 February	11 February	31 March
11 February – 31 March	1 April	31 August
1 April – 26 May	27 May	31 August
27 May – 31 August	1 September	31 December
1 September – 21 October	22 October	31 December
22 October – 31 December	1 January	31 March

At the end of the grace period, parents will still be entitled to access 15 hours Free Early Learning each week.

How will Broomhall Nursery School deliver the 30 hours Free Early Learning (FEL) and what will the charges be for additional childcare?

Parents can choose from two different ways of using their 30 hours FEL:

1. Standard Session Pattern (available for any number of FEL sessions up to and including the full 30 hours).
2. Extended Free Entitlement Pattern (only available if you use all 30 hours of your FEL entitlement).

With the Standard Session Pattern you can book as many core morning (8.45am-11.45am) and/or core afternoon sessions (12.45pm-3.45pm) as you like and these will be covered by your 30 hours FEL. Lunchtime sessions are charged at £6 and these will need to be booked alongside free core morning and afternoon sessions to make full days (8.45am-3.45pm). You can also buy Breakfast Club and Tea Club sessions to give you an early start or a later finish to a day.

For example, if you would like your child to attend 3 full days from 8.45am-3.45pm you would use 18 hours of your 30 hour FEL and have £18 to pay per week for 3 lunchtime sessions at £6.00 per session.

Standard Session Pattern						
30 hour FEL (choose up to 10 core morning or afternoon sessions)						
Choose paid breakfast, lunch and tea club sessions as required.						
	Mon	Tues	Wed	Thu	Fri	Total
BREAKFAST CLUB 8.00am-8.45am <i>£ 6 per session</i>	£6	£6	£6	£6	£6	
CORE MORNING 8.45am-11.45am	3 hrs	3 hrs	3 hrs	3 hrs	3 hrs	15 hrs
LUNCH CLUB 11.45am-12.45pm <i>£6 per session</i>	£6	£6	£6	£6	£6	
CORE AFTERNOON 12.45pm-3.45pm	3 hrs	3 hrs	3 hrs	3 hrs	3 hrs	15 hrs
TEA CLUB 3.45pm-5.30pm <i>£12.00 per session</i>	£12	£12	£12	£12	£12	

If you are eligible for the 30 hours Free Early Learning and you wish to use your full entitlement then your child can attend 9.30am-3.30pm Monday to Friday with nothing to pay. You can extend the day by purchasing Early Risers or After School sessions as outlined below.

Extended Free Entitlement Pattern						
Only available if accessing ALL 30 hours FEL.						
	Mon	Tues	Wed	Thu	Fri	Total Hours
EARLY RISERS 8.00am-9.30am <i>£12.00 per session</i>	£12	£12	£12	£12	£12	
CORE DAY 9.30am-3.30pm	6 hrs	6 hrs	6 hrs	6 hrs	6 hrs	30 hrs
AFTER SCHOOL CLUB 3.30pm-5.30pm <i>£12.00 per session</i>	£12	£12	£12	£12	£12	

Charging for extras...

While nurseries can't charge for the 30 hours, they can charge for other 'extras' or ask for contributions. Broomhall Nursery School will continue to ask for a £6 voluntary contribution per term towards the fruit and vegetable snacks we provide the children with each day. Hot lunches will continue to be charged at the rate set by the Local Authority which is currently £1.75 per meal. Parents can choose to send their child with a packed lunch. Breakfast will be served between 8.00am and 8.45am only at our Early Risers club and this will be charged at £1.00 per meal for those requiring it. Children attending the After School/Tea Club are requested to bring a packed tea from home.

Admissions Policy

Admissions will be allocated on the following criteria and order, in line with the schools policy.

1. Looked after children in the care of the Authority or children with identified Special Educational Needs supported by the Authority
2. Children already attending either on universal funding (15 hours FEL) or a fee paying contract will be guaranteed a place
3. Children already attending Broomhall Under 3s who are due to transfer to us in the relevant term
4. Siblings attending nursery
5. Full day provision (8.00am-5.30pm)/Parents accessing additional fee paying hours
6. Parents NOT splitting hours between providers
7. Date of birth order (oldest child allocated first).

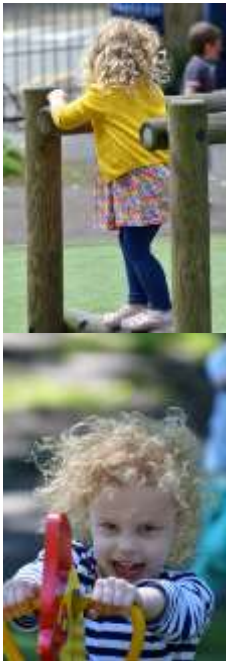
Outstanding Education

Happy children, growing and learning together is what Broomhall Nursery is all about. The oldest nursery in Sheffield, we are staffed exclusively by teachers educated to degree standard and level 3 qualified early years practitioners. The children here enjoy learning through play, an experience that Ofsted has described as “outstanding” in two consecutive inspections.

Most of our committed and skilled staff team have been with us for many years which is testament to the friendly, happy and engaging environment at Broomhall. We pride ourselves in providing a safe, supportive, creative and joyful environment in which your child can explore and discover the world.

Our goal is to foster the skills that are at the foundation of a life of happiness and success: cooperative and individual problem solving, analytical thinking, emotional intelligence and empathy and cultural competence alongside early literacy and math skills and real-world preparation. But the starting point is ‘play’ and expertly guided investigations that grow from the children’s own interests and nurture a passion for discovery and learning.

“Broomhall, a place that is nurturing, joyful, inspiring and celebratory.”



We think Broomhall is a special and unique nursery but don't take our word for it, here are a few comments from past parents:

“To the staff at the best nursery in the world: thank you for all your hard work, energy, stamina, creativity, patience, brilliant ideas and unfailing good humour.”

“The warmth and care that staff offer to the children and to parents and carers is genuine and full of love! The creative opportunities that are offered for children to explore, learn and play are exceptional. The dedication and playfulness of the staff has been fantastic.”

“It has been an immense privilege for us and our children to be at Broomhall. An amazing and inspiring team and we will continue to praise and recommend Broomhall to all our friends.”